

	Year-End Actual 2008-2009	Approved Budget 2009-2010	Actual 10.31.2009	Budget Review 10.31.2009
Ordinary Income/Expense				
Income				
410000 · Administration				
Unused monies held in Schwab Account		2,632.00		2,632.00
411000 · Endowment				
411300 · Ministerial Transition	5,706.30	-		-
411200 · Operations	53,004.00	53,004.00	17,668.00	54,004.00
Total 411000 · Endowment	<u>58,710.30</u>	<u>53,004.00</u>	<u>17,668.00</u>	<u>54,004.00</u>
413000 · Holiday Letter	2,134.20	2,000.00		2,000.00
414000 - Prior Year Carry Over	33.26	-	8,763.89	8,763.89
415000 - Memorial Contributions	175.00	-	177.45	-
416000 · Rental Contributions	15,979.00	14,000.00	5,758.00	14,000.00
417000 · Stewardship				
417100 · Current Fiscal Year Pledge	336,781.98	301,513.89	96,584.27	300,300.00
417200 · Prior Fiscal Year Pledge	9,015.10	5,000.00	6,179.94	7,500.00
Total 417000 · Stewardship	<u>345,797.08</u>	<u>306,513.89</u>	<u>102,764.21</u>	<u>307,800.00</u>
418000 · Sunday Contributions	4,999.64	4,400.00	1,463.58	4,400.00
419000 · Minister's Discretionary Fund	4,719.21	1,500.00	85.00	1,500.00
Total 410000 · Administration	<u>432,547.69</u>	<u>384,049.89</u>	<u>136,680.13</u>	<u>395,099.89</u>
420000 · Community Within				
421000 · Festival of the Season	599.00	500.00		500.00
422000 - Used Book Sales	-	600.00	116.45	600.00
423000 · Performing Arts	3,144.00	-		-
424000 · Caring Network	542.11	-		-
426000 - Circle of Caring	800.00		300.00	300.00
429000 · UAMW	4,350.98	1,500.00	2,943.11	2,943.11
Memorial Receptions		200.00		200.00
Total 420000 · Community Within	<u>9,436.09</u>	<u>2,800.00</u>	<u>3,359.56</u>	<u>4,543.11</u>
430000 · Social Justice				

	Year-End Actual 2008-2009	Approved Budget 2009-2010	Actual 10.31.2009	Budget Review 10.31.2009
434500 - Interweave		-		-
434000 · SJ Miscellaneous Income		-		-
431000 · SJ Sunday Collections	12,230.25	6,000.00	1,700.00	6,000.00
432000 · Coffee Ministry	678.00	800.00	124.00	800.00
434800 - Green Sanctuary	4,020.68	-	193.00	193.00
Total 430000 · Social Justice	<u>16,928.93</u>	<u>6,800.00</u>	<u>2,017.00</u>	<u>6,993.00</u>
440000 · Spiritual Life				
446000 · Miscellaneous - Spiritual Life				
446100 · Recording Donations	175.82	200.00	49.00	200.00
446200 - Hymnal Donations	137.00		112.00	112.00
446300 · Volunteer Recognition	-			
446000 - Miscellaneous				
Total 446000 · Miscellaneous - Spiritual Life	<u>312.82</u>	<u>200.00</u>	<u>161.00</u>	<u>312.00</u>
441000 · Annual Retreat	630.00	4,500.00		4,500.00
442000 · Adult Programs	8,634.96	7,000.00	1,836.00	7,000.00
443000 · Flower Contributions	945.00	1,050.00	650.00	1,050.00
445000 · Music Sunday Contributions	1,499.00	1,500.00		1,500.00
446000 - Music Program Fundraising			338.00	6,000.00
447000 · Religious Education				
Sleep Out in Boxes		1,500.00	1,334.00	1,500.00
447100 · Soup Making	211.00	225.00	10.50	225.00
447200 · Guest at Your Table	498.00	400.00		400.00
447500 · Ski Trip	-	300.00		300.00
Total 447000 · Religious Education	<u>709.00</u>	<u>2,425.00</u>	<u>1,344.50</u>	<u>2,425.00</u>
Total 440000 · Spiritual Life	<u>12,730.78</u>	<u>16,675.00</u>	<u>4,329.50</u>	<u>22,787.00</u>
450000 - Other Income	<u>772.37</u>	<u>-</u>	<u>3.83</u>	<u>1,580.68</u>
Total Income	<u>472,415.86</u>	<u>410,324.89</u>	<u>146,390.02</u>	<u>431,003.68</u>

	Year-End Actual 2008-2009	Approved Budget 2009-2010	Actual 10.31.2009	Budget Review 10.31.2009
Expense				
510000 · Administration Expenses				
512000 · UUA & District Payments				
512001 · Clara Barton District	5,940.00	5,720.00	1,684.42	3,720.00
512002 · UUA Fair Share	15,120.00	14,560.00	4,853.32	14,560.00
Total 512000 · UUA & District Payments	21,060.00	20,280.00	6,537.74	18,280.00
516000 · Building & Grounds				
516100 · General Maintenance	11,343.56	11,000.00	1,438.22	11,000.00
516200 · Snow Removal	6,780.00	6,600.00		6,600.00
516300 · Lawn Care	5,440.00	5,600.00	2,720.00	5,600.00
516400 · Water	1,916.04	900.00	826.32	1,800.00
516500 · Electric	8,360.37	8,300.00	1,808.37	8,300.00
516600 · Natural Gas	11,343.03	12,000.00	791.13	12,000.00
Memorial Garden		500.00		500.00
Total 516000 · Building & Grounds	45,183.00	44,900.00	7,584.04	45,800.00
517000 · Office				
517100 · Equipment				
517101 - Equipment Purchases	940.54	-		-
517102 · Equipment Rental	7,159.97	7,436.00	3,054.12	7,436.00
Total 517100 · Equipment	8,100.51	7,436.00	3,054.12	7,436.00
517200 · Security	255.00	240.00		240.00
517300 - Printing	874.86	450.00	121.43	450.00
517400 · Postage	1,506.39	1,676.00	359.98	1,676.00
517500 · Telephone	2,426.80	2,400.00	840.03	2,400.00
517600 · Dues and Subscriptions	687.12	700.00	125.79	700.00
517700 · Office Supplies	3,001.57	3,100.00	51.83	3,100.00
517800 · Service Contracts	656.85	360.00	86.25	360.00
517900 · Service Charges				

	Year-End Actual 2008-2009	Approved Budget 2009-2010	Actual 10.31.2009	Budget Review 10.31.2009
517910 - Bank	134.00	-	35.00	-
517920 - Credit Card Expense	861.28	1,155.00	237.01	1,155.00
517930 - Payroll Expense	300.43	280.00	108.76	280.00
517940 - Miscellaneous	115.65	-	570.00	-
Total 517900 - Service Charges	<u>1,411.36</u>	<u>1,435.00</u>	<u>950.77</u>	<u>1,435.00</u>
Total 517000 - Office	18,920.46	17,797.00	5,590.20	17,797.00
518000 - Insurance				
518100 - Workers' Compensation	2,510.50	2,714.00	661.25	2,714.00
518200 - Liability Insurance	8,668.50	9,300.00	2,302.75	9,300.00
518300 - Umbrella	700.00	700.00		700.00
Total 518000 - Insurance	<u>11,879.00</u>	<u>12,714.00</u>	<u>2,964.00</u>	<u>12,714.00</u>
519000 - Administration - Other				
519200 - Rental Expense	323.42	400.00		400.00
519300 - General Assembly Expense	487.50	400.00		400.00
519400 - Minister Discretionary Fund	-	1,500.00	85.00	1,500.00
519500 - Board Expense	4,719.21	250.00		250.00
Total 519000 - Administration - Other	<u>5,530.13</u>	<u>2,550.00</u>	<u>85.00</u>	<u>2,550.00</u>
Total 510000 - Administration Expenses	102,572.59	98,241.00	22,760.98	97,141.00
520000 - Community Within Expenses				
521000 - Caring Network	120.89	100.00	50.00	100.00
522000 - Communications				
522100 - Newsletter				
522102 - Newsletter Printing	52.65	-		-
522101 - Newsletter Postage	-	-		-
Total 522100 - Newsletter	<u>52.65</u>	<u>-</u>	<u>-</u>	<u>-</u>
522200 - Telephone Advertisement	1,521.75	1,195.00	484.00	1,195.00

	Year-End Actual 2008-2009	Approved Budget 2009-2010	Actual 10.31.2009	Budget Review 10.31.2009
522300 - Web Page	500.92	500.00		500.00
522400 - External Marketing	278.89	1,000.00		-
522500 - Software Upgrades		100.00		100.00
Memorial Receptions		200.00		200.00
Total 522000 - Communications	<u>2,354.21</u>	<u>2,995.00</u>	<u>484.00</u>	<u>1,995.00</u>
523000 - Coffee Hour Supplies	653.79	627.00	162.40	627.00
524000 - Festival of the Season	737.12	1,000.00		1,000.00
525000 - Membership	238.93	200.00	141.51	200.00
526000 - Performing Arts				
526000 - Performing Arts - Other	10.32	-		-
526100 - Credit Card Expense	2,166.23	-		-
Total 526000 - Performing Arts	<u>2,176.55</u>	<u>-</u>	<u>-</u>	<u>-</u>
528000 - Stewardship				
528100 - Annual Canvass	603.82	600.00		600.00
528200 - Credit Card Expense	918.22	1,100.00	223.63	1,100.00
Total 528000 - Stewardship	<u>1,522.04</u>	<u>1,700.00</u>	<u>223.63</u>	<u>1,700.00</u>
529000 - Community Within - Other				
529300 - UAMW	800.00	1,500.00	2,943.11	2,943.11
529200 - Lay Listeners	4,350.98	100.00		100.00
529400 - Circle of Caring			300.00	300.00
529000 - Community Within - Other - Other	-	-		-
Total 529000 - Community Within - Other	<u>5,150.98</u>	<u>1,600.00</u>	<u>3,243.11</u>	<u>3,343.11</u>
Council Reduction		(1,500.00)		(500.00)
Total 520000 - Community Within Expenses	12,954.51	6,722.00	4,304.65	8,465.11
530000 - Social Justice Expenses				
531000 - Info & Advocacy Sub-Council	113.70	700.00	120.00	700.00
532000 - Miscellaneous	142.38	-		-

	Year-End Actual 2008-2009	Approved Budget 2009-2010	Actual 10.31.2009	Budget Review 10.31.2009
533000 · SJ Collection Disbursements	12,230.25	6,000.00	1,700.00	6,000.00
534000 · Interweave	200.00	250.00		250.00
535000 · Coffee Ministry	394.45	700.00		700.00
537000 · Equal Access	241.06	200.00		200.00
538000 · Green Sanctuary Noah Webster Partnership	3,315.92	500.00	33.01	500.00
539000 · ICEJ Dues	1,235.45	300.00		300.00
Council Reductions		-		-
Total 530000 · Social Justice Expenses	<u>17,873.21</u>	<u>(1,500.00)</u>	<u>1,853.01</u>	<u>(1,500.00)</u>
540000 · Spiritual Life Expenses				
541000 · Adult Programs				
541100 · Administrative Expenses	6,034.25		766.43	
541200 · Compensation	1,834.40		440.00	
541300 · Credit Card Expense	12.60		3.87	
Total 541000 · Adult Programs	<u>7,881.25</u>	<u>7,000.00</u>	<u>1,210.30</u>	<u>7,000.00</u>
542000 · Annual Retreat	864.69	4,500.00		4,500.00
543000 · Music				
543200 · Guest Musicians	1,200.00			
543300 · Sheet Music	69.80			
543400 · Instrument Maintenance				
543401 · Organ	1,072.00	1,072.00		1,072.00
543402 · Piano	415.00	900.00	110.00	900.00
Total 543400 · Instrument Maintenance	<u>1,487.00</u>	<u>1,972.00</u>	<u>110.00</u>	<u>1,972.00</u>
Total 543000 · Music	<u>2,756.80</u>	<u>1,972.00</u>	<u>110.00</u>	<u>1,972.00</u>
544200 · Supplies		600.00	198.95	600.00
544300 · Guest At Your Table	659.78	400.00		400.00
544500 · Ski Trip	498.00	900.00		900.00

	Year-End Actual 2008-2009	Approved Budget 2009-2010	Actual 10.31.2009	Budget Review 10.31.2009
544700 · Curriculum	281.00	300.00	204.50	300.00
544800 · Religious Education - Other	211.10			
Sleep Out in Boxes		1,500.00		1,500.00
544802 · Training	65.00	300.00	300.00	300.00
544803 · RE Staff Recruitment	-	100.00		100.00
544804 · RE Staff Security Checks	-	25.00		25.00
544805 · RE Classroom Refurbishment	400.00	100.00		100.00
Total 544800 · Religious Education - Other	<u>465.00</u>	<u>2,025.00</u>	<u>300.00</u>	<u>2,025.00</u>
Total 544000 · Religious Education	2,114.88	4,225.00	703.45	4,225.00
545000 · Worship				
545100 · Guest Speakers	400.00	600.00		600.00
545200 · Flowers & Candles	1,307.90	1,500.00	357.80	1,500.00
545201 - Hymnals			127.00	127.00
545300 · Recording Expense	-	200.00		200.00
Total 545000 · Worship	<u>1,707.90</u>	<u>2,300.00</u>	<u>484.80</u>	<u>2,427.00</u>
Spiritual Life Other	<u>32.00</u>			
Total 540000 · Spiritual Life Expenses	15,357.52	19,997.00	2,508.55	20,124.00
550000 · Compensation				
551000 · DRE				
551100 · Salary/Wages	30,440.22	30,925.18	10,704.87	29,735.75
551200 · Pension	3,037.01	3,092.51	1,070.50	3,092.51
551300 · Insurance	4,584.06	4,861.00	1,647.07	5,071.38
551400 · Professional Development	1,029.85	2,000.00	982.79	2,000.00
551500 · FICA	2,328.68	2,365.77	818.92	2,274.78
Total 551000 · DRE	<u>41,419.82</u>	<u>43,244.46</u>	<u>15,224.15</u>	<u>42,174.42</u>
552000 · Minister				
552100 · Salary/Wages	26,439.50	39,517.80	13,172.60	36,871.23

	Year-End Actual 2008-2009	Approved Budget 2009-2010	Actual 10.31.2009	Budget Review 10.31.2009
552200 · Pension	24,666.64	24,000.00	8,000.00	24,000.00
552300 · Insurance	13,716.02	11,866.36	3,988.42	11,866.36
552400 · Professional Development	17,420.37	15,600.00	5,159.21	15,600.00
552500 · FICA	5,864.04	5,864.00	1,954.68	5,864.00
552600 · Housing Allowance	36,543.48	29,000.04	9,500.01	26,791.71
Total 552000 · Minister	<u>124,650.05</u>	<u>125,848.20</u>	<u>41,774.92</u>	<u>120,993.30</u>
553000 · Building Staff				
553100 · Salary/Wages				
553101 · Sunday Sexton	2,725.00	2,735.00	725.00	2,660.00
553102 · Custodian	6,602.41	6,602.41	717.50	5,602.41
553103 · Sexton	12,215.75	10,500.00	1,620.00	10,320.00
553104 · Evening Attendant	5,378.60	5,000.00	919.51	3,000.00
Total 553100 · Salary/Wages	<u>26,921.76</u>	<u>24,837.41</u>	<u>3,982.01</u>	<u>21,582.41</u>
553500 · FICA	2,052.78	1,900.05	304.63	1,651.05
Building Staff Reduction		(3,000.00)	-	
Total 553000 · Building Staff	<u>28,974.54</u>	<u>23,737.46</u>	<u>4,286.64</u>	<u>23,233.46</u>
554000 · Music Staff				
554100 · Salary/Wages				
554101 · Music Director	14,024.23	12,000.00	4,846.14	13,461.50
554102 · Associate Music Director	12,539.45	12,000.00	3,826.92	11,538.50
554103 · RE Music Director	600.00	500.00	-	500.00
554104 · Section Leads	10,220.00	8,512.00	1,178.00	6,840.00
554105 - Cantor		1,400.00	100.00	900.00
Total 554100 · Salary/Wages	<u>37,383.68</u>	<u>34,412.00</u>	<u>9,951.06</u>	<u>33,240.00</u>
554500 · FICA	<u>2,858.90</u>	<u>2,616.00</u>	<u>761.26</u>	<u>2,542.86</u>
Music Reductions		(6,000.00)	-	
Total 554000 · Music Staff	<u>40,242.58</u>	<u>31,028.00</u>	<u>10,712.32</u>	<u>35,782.86</u>

	Year-End Actual 2008-2009	Approved Budget 2009-2010	Actual 10.31.2009	Budget Review 10.31.2009
555000 · Business Manager				
555100 · Salary/Wages	35,747.78	34,778.12	12,038.58	33,440.50
555200 · Pension	3,658.54	3,477.81	1,207.60	3,477.81
555300 · Insurance	3,449.67	3,605.16	1,287.29	4,375.10
555500 · FICA	2,741.40	2,660.52	920.94	2,558.19
Total 555000 · Business Manager	<u>45,597.39</u>	<u>44,521.61</u>	<u>15,454.41</u>	<u>43,851.60</u>
556000 · Administrative Assistant				
556100 · Salary/Wages	22,215.83	19,965.05	5,227.30	19,083.05
556200 · Pension	2,203.02	1,996.50	537.55	1,996.50
556500 · FICA	1,629.22	1,527.32	399.88	1,459.85
Total 556000 · Administrative Assistant	<u>26,048.07</u>	<u>23,488.87</u>	<u>6,164.73</u>	<u>22,539.40</u>
557000 · Religious Education				
557100 · Paid RE Staff				
557101 · Nursery & Child Care	2,409.14	2,500.00	335.00	2,500.00
557103 · Youth Advisor	4,431.34	4,501.90	1,558.35	4,328.75
Total 557100 · Paid RE Staff	<u>6,840.48</u>	<u>7,001.90</u>	<u>1,893.35</u>	<u>6,828.75</u>
557105 · Paid RE Staff FICA	409.29	344.39	119.20	331.14
Total 557000 · Paid RE Staff	<u>7,249.77</u>	<u>7,346.29</u>	<u>2,012.55</u>	<u>7,159.89</u>
Compensation Reductions		(21,000.00)	-	
Total 550000 · Compensation	<u>314,182.22</u>	<u>278,214.89</u>	<u>95,629.72</u>	<u>295,734.93</u>
Total Expense	<u>462,940.05</u>	<u>410,324.89</u>	<u>127,056.91</u>	<u>428,615.04</u>
Net Ordinary Income	<u>9,475.81</u>	<u>-</u>	<u>19,333.11</u>	<u>2,388.64</u>

INCOME

Cash flow in October 2009 continued to be good. It was not necessary to use any of the accumulated 2009-2010 Prepaid Pledges. There remains \$12,509.48 in Prepaid 2009-2010 Pledges in our Schwab account (earning interest). Our Prior Year Carry Over is reflected here at \$8,763.89. We have thus far collected \$6,179.94 in Prior Year Pledges and it is projected that we could collect as much as \$7,500 vs. a \$5,000 budget.

An additional page has been provided here that reflects our YTD Pledge vs. Giving. With 33% of the fiscal year passed we have accumulated 35% of our pledge total. We have received thus far this fiscal year, \$2,102.33 worth of identifiable non-pledge giving. Through October 31, 2009 there remains \$48,435.00 worth of 2009-2010 pledges that have no payments made toward them. This represents 15% of our total pledge amount (an improvement over last month) and as a percentage is where we were through October 2008.

It has been the practice of the Society to allow the Knox Garden Foundation to utilize our water supply during the growing months and reimburse us for that use. What has not been a regular practice is the method for calculating/collecting that money. I have implemented a procedure that will be used going forward and have collected monies owed from calendar years 2006-2008. That money will post to Other Income (450000) in November. The receipt of this money has been reflected in the October 31, 2009 Budget Review.

Through October 31, 2009, \$2,969.00 has been raised to subsidize the cost of our Section Leads. This money will post to a new Income line item called Music Program Fundraising (446000). *[not to be confused with Music Sunday Collections - 445000, which will continue to be used for the general support of the Society, so that music has a 'home' at USH].* Our 2009-2010 Budget calls for us to spend on Section Leads (554104, \$6,840) \$840 more than we collect in fundraising for this purpose (446000, \$6000). This \$840 difference between the Section Lead line item (544104) and the Fundraising line item (446000) will be maintained month-to-month, with the excess transferred to our Schwab account. This explains why only \$338 is reflected in Music Program Fundraising (446000).

EXPENSES

Expenses continue to be moderate through October 31, 2009. With 33% of our fiscal year over, Total Administration Expenses (510000) are at 23% of annual budget. Total Compensation (550000) for this same period stands at 32% of annual budget. Our Total Expenses through October 31, 2009 are at 30% of annual budget.

OVERALL

Work continues on allocating the \$1,500 'concession' for Council on Community Within & Council on Social Justice. \$1000 of the Community Within 'concession' has been allocated (see yellow highlighted line item). As previously indicated, allocating these 'concessions' will enable me to then input budget information into QuickBooks.

We are not yet far enough into the fiscal year to begin to project what our pledge collection (417100) will be, so the October 31, 2009 Budget Review continues to utilize 95% of the pledges received (no additional pledges were received during October 2009).

The October 31, 2009 Budget Review projects a surplus of \$2,388.64 and increase of \$858.68 from the September 30, 2009 projection. This is primarily caused by the above-mentioned collection of monies from Knox Garden for their water usage.