

**Unitarian Society of Hartford
Kitchen Contents**

Loc No.	Item	Description/Purpose	Qty	Zone	Area of Room
1	Kitchen Door - left side	Entering from Fellowship Hall by telephone		Cleaning	Sink wall
2	Hanging Pegs #1	Temporary hanging storage		Cleaning	Sink wall
3	Broom & Dustpan			Cleaning	Sink wall
4	Fire Extinguisher	Instructions on side of unit		Cleaning	Sink wall
5	Wastebasket	For hands-free disposal after handwashing		Cleaning	Sink wall
6	Plunger for Drain			Cleaning	Sink wall
7	Glassware	8 & 12 ounce drinking glasses		Cleaning	* Sink wall
8	Paper Towel Roll Dispenser	Hand drying towels.		Cleaning	Sink wall
9	Handsoap dispenser			Cleaning	Sink wall
10	Sink #1	For Hand washing		Cleaning	Sink wall
11	Latex Gloves	For sanitary food prep & serving		Cleaning	Sink wall
12	Trash Can Liners	For the two large plastic trash cans		Cleaning	Sink wall
13	Paper Towel Rolls	Replacement rolls for dispenser above.		Cleaning	Sink wall
14	Dishwasher Heating Timer	Prevents dishwasher heater from being left on.		Cleaning	Sink wall
15	Round dish racks	For use in dishwasher. Do not place on floor.	7	Cleaning	Sink wall
16	Dishwasher Switch	To turn dishwasher on		Cleaning	Sink wall
17	Pressure water nozzle	For spray cleaning / pre-rinsing		Cleaning	Sink wall
18	Sink #2	For cleaning food, rinsing dishes		Cleaning	Sink wall
19	Dishwasher	For sanitizing rinsed dishes, glassware & flatware		Cleaning	Sink wall
20	Paper Towel Sheet Dispenser	For drying hands, pots, etc.		Cleaning	Sink wall
21	Dishwasher soap container	Soap for the electric dishwasher		Cleaning	Sink wall
22	Sink #3 - Left side	For draining & air drying small items		Cleaning	Sink wall
23	Sink #3 - Right side	For washing items not cleaned in electric dishwasher		Cleaning	Sink wall
24	Auger	For emergency use		Cleaning	Sink wall
25	Dishcleaning supplies	Dish detergent, sponges, rubber gloves, scrubbers, scouring pads, cleaners, brushes, bleach, etc.		Cleaning	Sink wall
26	Rack shelving	For tempory air drying and large pot storage		Cleaning	Sink wall
27	Large Pots			Cleaning	* Sink wall
28	Stainless steel pot	Round, no handle		Cleaning	* Sink wall
29	Sanitizing Instructions	Pictorial instructions for sanitizing per City Health Dept.		Cleaning	Rear left
30	Coffee mugs			Cleaning	* Rear left
31	Sugar & Creamers	Filled sugars bowls may be in Sunday coffee cabinet		Cleaning	* Rear left
32	Center Island	Prep area -may be separated in two		Prep	Center
33	Trash can #1	Brown plastic trash can & lid for general trash		Prep	Center
34	Youth Group Supplies	For soup making, etc.		Prep	Center
35	Adult program supplies	For Movie Night, etc.		Prep	Center
36	Paper napkins, cups, plates	For general use		Prep	Center
37	Stools	2 white metal, 1 wood	3	Prep	Center
38	Stool with steps	Red metal	1	Prep	Center
39	Knives - paring, cutting			Cooking/ Baking	Rear left
40	Cheese cutters			Cooking/ Baking	Rear left
41	Pizza Wheel			Cooking/ Baking	Rear left
42	Potato & Vegetable peelers			Cooking/ Baking	Rear left
43	Spreaders - frosting, toppings			Cooking/ Baking	Rear wall
44	Can & Jar Openers			Cooking/ Baking	Rear left
45	Barbecue tools			Cooking/ Baking	Rear wall

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46	Salad spinner			Cooking/ Baking	Rear wall
47	Collanders	For washing and draining food		Cooking/ Baking	Rear wall
48	Mixing bowls	Glass, metal, etc.		Cooking/ Baking	Rear wall
49	Pyrex bowls & pans	Oven safe, some with lids		Cooking/ Baking	Rear wall
50	Knives - Large	For slicing, chopping		Cooking/ Baking	Rear wall
51	Knife Sharpener			Cooking/ Baking	Rear left
52	Cutting boards - Small			Cooking/ Baking	Rear wall
53	Measuring Cups - Liquid			Cooking/ Baking	Rear wall
54	Funnel - large, plastic			Cooking/ Baking	Rear wall
55	Trivits			Cooking/ Baking	Rear wall
56	Spatulas & pancake turners			Cooking/ Baking	Rear wall
57	Mixing spoons	Metal, plastic, wood, some w/ holes or slots		Cooking/ Baking	Rear wall
58	Meat Fork		1	Cooking/ Baking	Rear wall
59	Masher		1	Cooking/ Baking	Rear wall
60	Pasta Lifter - plastic		1	Cooking/ Baking	Rear wall
61	Tongs			Cooking/ Baking	Rear wall
62	Warming Tray - electric			Cooking/ Baking	Rear wall
63	Toaster			Cooking/ Baking	Rear wall
64	Toaster Oven			Cooking/ Baking	Rear wall
65	Herbs & Spices	General supply		Cooking/ Baking	Rear wall
66	Pantry Foodstuffs	General supply		Cooking/ Baking	Rear wall
67	Potholders			Cooking/ Baking	Rear Center
68	Wire whips			Cooking/ Baking	Rear Center
69	Ladles	Large for cooking		Cooking/ Baking	Rear Center
70	Measuring spoons -metal set			Cooking/ Baking	Rear Center
71	Rubber & silicone scrapers			Cooking/ Baking	Rear Center
72	Measuring cups - dry			Cooking/ Baking	Rear Center
73	Baking Pans	Square, rectangular		Cooking/ Baking	Rear Center
74	Grater	Four-sided hand grater/slicer		Cooking/ Baking	Rear Center
75	Fruit corers		3	Cooking/ Baking	Rear Center
76	Cooling racks			Cooking/ Baking	Rear Center
77	Baking sheets & pans	Flat and with sides		Cooking/ Baking	Rear Center
78	Stove light and fan switches			Cooking/ Baking	Rear Center
79	Thermometer - instant read	To ensure food is properly cooked		Cooking/ Baking	Rear Center
80	Stove - electric	Six burners		Cooking/ Baking	Rear Center
81	Teapots - metal with lids		2	Cooking/ Baking	Rear Center
82	Oven - conventional baking	Two shelves		Cooking/ Baking	Rear Center
83	Warming pan racks			Cooking/ Baking	Rear Center
84	Convection ovens		2	Cooking/ Baking	Rear Center
85	Circuit breaker box	For emergency use with range and ovens		Cooking/ Baking	Rear Center
86	Pot lids			Cooking/ Baking	Rear Center
87	Frying Pans	Cast Iron - small and large		Cooking/ Baking	Rear Center
88	Oven roasting pan	Pan & slotted top		Cooking/ Baking	Rear Center
89	Convection oven extra shelves	Store here when not needed in oven		Cooking/ Baking	Rear Center
90	Sauce pans & lids	Smaller sizes	2	Cooking/ Baking	Rear Center

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91	Warming pans & lids	Stainless steel - large rectangular		Cooking/ Baking	Rear Center
92	Large long handled pot			Cooking/ Baking	Rear Center
93	Double boiler	Smaller pot sits inside larger pot, lid missing		Cooking/ Baking	Rear Center
94	Baskets			Storage	* Rear right
95	Clear plastic trays & bowls			Storage	* Rear right
96	Serving Plates	Glass, ceramic		Storage	* Rear right
97	Serving Bowls- small & larger	Glass, metal, etc.		Storage	* Rear right
98	Plastic Pitchers - lidded			Storage	* Rear right
99	Plastic Pitchers - unlidded			Storage	* Rear right
100	Carafes	For coffee, milk, half & half		Storage	* Rear right
101	Trays	Plastic, foil, etc.		Storage	* Rear right
102	Trays - Glass	Small and Large		Storage	* Rear right
103	Ladle - glass		1	Storage	* Rear right
104	Punch Bowls - glass		2	Storage	* Rear right
105	Vases	Bud - single stem - clear & white		Storage	* Rear right
106	Vases - glass	For small bunches - clear		Storage	* Rear right
107	Vase - ceramic	For small bouquet	1	Storage	* Rear right
108	Vase - glass	For large bouquets	3	Storage	* Rear right
109	Caring Network containers			Storage	Rear right
110	Freezer	For Caring network, Youth group, and temporary storage of food, ice		Storage	Rear right
111	Rear kitchen door	Keep closed		Storage	Fridge wall
112	Paper recycling bin		1	Trash/Recycle	Exit hall
113	Glass/Metal/Plastic recycling	Take deposit bottles & cans with you or dispose of here	1	Trash/Recycle	Exit hall
114	General Trash bins		2	Trash/Recycle	Exit hall
115	Exterior door			Trash/Recycle	Exit hall
116	Compost Bin	For recycling non-meat, non-dairy food scraps		Trash/Recycle	Outside
117	Light switch #2			Storage	Fridge wall
118	Hanging Pegs #2			Storage	Fridge wall
119	Plastic grocery bags			Storage	Fridge wall
120	Paper grocery bags			Storage	Fridge wall
121	Rolling step stool			Storage	Fridge wall
122	Trash can #2	Brown plastic trash can & lid for general trash		Storage	Fridge wall
123	Blue Roses Bowl			Serving/Setting	Fridge wall
124	Refrigerator			Storage	Fridge wall
125	Punch cups	Small, clear glass with handle		Serving/Setting	Fridge wall
126	Large black painted tray			Serving/Setting	Fridge wall
127	Plastic Wrap			Storage	Fridge wall
128	Aluminum foil			Storage	Fridge wall
129	Sandwich bags			Storage	Fridge wall
130	Twist ties			Storage	Fridge wall
131	String			Storage	Fridge wall
132	Bag Clips			Storage	Fridge wall
133	Table cloths	Disposable		Serving/Setting	Fridge wall
134	Candle holders - votive			Serving/Setting	Fridge wall
135	Candles - votive			Serving/Setting	Fridge wall
136	Candles - tapers			Serving/Setting	Fridge wall

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137	Candle holders - tapers	White and clear	30	Serving/Setting	Fridge wall
138	Candle holders - star shaped		6	Serving/Setting	Fridge wall
139	Wine glasses - stemmed	4 oz		Serving/Setting	Fridge wall
140	Wine tumblers	3 oz		Serving/Setting	Fridge wall
141	Rolling carts		2	Serving/Setting	Fridge wall
142	Salt & pepper shakers	For table use		Serving/Setting	Fridge wall
143	Toothpicks			Serving/Setting	Fridge wall
144	Salad serving tongs			Serving/Setting	Rear wall
145	Camping coffeepot			Serving/Setting	Fridge wall
146	Microwave ovens		2	Serving/Setting	Fridge wall
147	Cutting board - oversized	White plastic		Serving/Setting	Fridge wall
148	Trays - oversized	Green Oval x2, Rectangular Metal x1		Serving/Setting	Fridge wall
149	First Aid supplies			Serving/Setting	Fridge wall
150	Matches			Serving/Setting	Fridge wall
151	Lighter			Serving/Setting	Fridge wall
152	Office-type supplies	Pens, tape, scissors, etc.		Serving/Setting	Fridge wall
153	Servingware	Spoon, ladel, fork for bowls, plates, platters		Serving/Setting	Fridge wall
154	Ice Cream Scoops			Serving/Setting	Fridge wall
155	Pie Servers			Serving/Setting	Fridge wall
156	Forks	Stainless steel		Serving/Setting	Fridge wall
157	Servingware - larger spoons	For large serving pans		Serving/Setting	Fridge wall
158	Knives - dinner	Stainless steel		Serving/Setting	Fridge wall
159	Spoons	Stainless steel		Serving/Setting	Fridge wall
160	Muffin Tins	For baking	2	Serving/Setting	* Fridge wall
161	Lazy susan	Round, wood	1	Serving/Setting	Fridge wall
162	Cutting Boards - Large	Wood	2	Serving/Setting	* Fridge wall
163	Metal Trays - large	Rectangular	1	Serving/Setting	Fridge wall
164	Plastic Trays - large	Rectangular - brown	2	Serving/Setting	Fridge wall
165	Youth Group Soup Pails			Serving/Setting	* Fridge wall
166	Coffee Hour supplies	Coffee, Tea, Hot Chocolate, crackers, sugar packets, etc. for Sunday coffee hour		Serving/Setting	Fridge wall
167	Coffee Urns	For Coffee, Decaf, Hot Water	4	Serving/Setting	Fridge wall
168	Kitchen Door - right side	Entering by North East Exit hall double doors		Serving/Setting	Fridge wall
169	Metal Heating vent			Serving/Setting	Front
170	Extension outlet - orange			Serving/Setting	Front
171	Clock			Serving/Setting	Front
172	Passthrough window			Serving/Setting	Front
173	Passthrough ledge			Serving/Setting	Front
174	Kitchen Manual		1	Serving/Setting	Front
175	Bowls - small	Fruit/sauce size, all w/ UC logo	100	Serving/Setting	Front
176	Plates - large	Dinner size, 206 plain, 59 w/ UC logo	265	Serving/Setting	Front
177	Plates - small	Luncheon/salad/dessert - all w/ UC logo	161	Serving/Setting	Front
178	Cups - fancy luncheon	White with gold trim	70?	Serving/Setting	Front
179	Plates - fancy, luncheon	White with gold trim	70?	Serving/Setting	Front
180	Light switch #1	For kitchen lights		Serving/Setting	Front

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Loc No.	Item	Description/Purpose	Qty	Zone	Area of Room
181	City Health Department Certificate			Serving/Setting	Front
182	Message Board			Serving/Setting	Front

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Location
By handwashing sink
Left of handwashing sink
Left of handwashing sink
Left of handwashing sink
Left of handwashing sink
Left of handwashing sink
Cabinet above handwashing sink
Wall above handwashing sink
Counter by handwashing sink
In front of kitchen entry - north side
Cabinet under handwashing sink
Cabinet under handwashing sink
Cabinet under handwashing sink
Wall to right of handwashing sink
On dishwashing counter, extras underneath counter
Metal box under dishwashing counter - left side
Center of sink wall - hooked to chrome pipe
Cent of sink counter
Right side of stainless steel counter
Above dishwasher
On counter behind dishwasher
Left rear of kitchen
Left rear of kitchen
Lower cabinet under sink - left side
Lower cabinets under sink - right & left sides
Above dishwasher & sink
On racks above stainless steel counter
On racks above stainless steel counter
Inside door of upper left cabinet closest to sink #3
Upper cabinet near sink #3
Upper cabinet near sink #3 - bottom shelf on right
Near sink next to center island
White bin under center island - left front
Bins under center island - left rear
Blue lidded bin under center island - right side
Around center island
Around center island
Drawer near sink
Drawer near sink
Drawer near sink
Drawer near sink
Drawer near sink
Drawer near sink
Drawer near sink
Drawer near sink - at back

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Location
Lower cabinet near sink
Lower cabinet near sink
Lower cabinet near sink
Lower cabinet near sink
Upper middle cabinet
Upper middle cabinet
Upper middle cabinet
Upper middle cabinet
Upper middle cabinet
Upper middle cabinet, 3rd shelf
Middle drawer
Middle drawer
Middle drawer
Middle drawer
Middle drawer
Middle drawer
Lower middle cabinet
Lower middle cabinet
Lower middle cabinet
Upper cabinet near stove
Upper cabinet near stove
Drawer nearest stove
Lower cabinet near stove, top shelf
Lower cabinet near stove, top shelf
Lower cabinet near stove, top shelf
Lower cabinet near stove, top shelf
Lower cabinet near stove, top shelf
Lower cabinet near stove, top shelf
Lower cabinet near stove, top shelf
Lower cabinet near stove, top shelf
Lower cabinet near stove, bottom shelf
Lower cabinet near stove, bottom shelf
Lower cabinet near stove, bottom shelf
Wall left of stove
Wall left of stove
On top of stove
Top of convection ovens
Right of convection ovens - above shelf rack
Rack next to convection ovens - top shelf
Rack next to convection ovens - top shelf
Rack next to convection ovens - top shelf
Rack next to convection ovens - top shelf
Rack next to convection ovens - top shelf

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Location
Rack next to convection ovens - center shelf
Rack next to convection ovens - bottom shelf
Rack next to convection ovens - bottom shelf
Tall Cabinet - Upper section
Tall Cabinet - lower section - 1st shelf
Tall Cabinet - lower section - 2nd shelf
Tall Cabinet - lower section - 2nd shelf
Tall Cabinet - lower section - 3rd shelf
Tall Cabinet - lower section - 3rd shelf
Tall Cabinet - lower section - 3rd shelf
Tall Cabinet - lower section - 4th shelf
Tall Cabinet - lower section - 5th shelf
Tall Cabinet - lower section - 5th shelf
Tall Cabinet - lower section - 5th shelf
Tall Cabinet - lower section - bottom shelf
Tall Cabinet - lower section - bottom shelf
Tall Cabinet - lower section - bottom shelf
Tall Cabinet - lower section - bottom shelf
On top of freezer
Next to tall cabinet
Opens into exit hall
Across from exterior doors
Across from exterior doors
Across from exterior doors
Across from trash bins
Across from exterior doors
Mid wall next to rear kitchen door
Near rear kitchen door next to fridge
On pegs next to fridge
On pegs next to fridge
Next to trash can #2 near rear kitchen door
Next to fridge near rear kitchen door
On top of fridge
Left rear of kitchen
Upper cabinet next to fridge
Counter by fridge
Drawer near fridge
Drawer near fridge
Drawer near fridge
Drawer near fridge
Drawer near fridge
Drawer near fridge
Lower cabinet drawers near fridge
Lower cabinet drawers near fridge
Lower cabinet drawers near fridge
Lower cabinet drawers near fridge

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Location
Lower cabinet drawers near fridge
Lower cabinet drawers near fridge
Upper middle cabinet
Upper middle cabinet
Opening between lower cabinets
Upper cabinet over microwave
Upper cabinet over microwave
Upper cabinet over microwave
Upper cabinet over microwave
Next to Sunday Coffee Hour Cabinet
Between Microwaves & Coffee Hr Cabinet
Between Microwaves & Coffee Hr Cabinet
Drawer under microwave
Drawer under microwave
Drawer under microwave
Drawer under microwave
Lower cabinet under microwave - left
Lower cabinet under microwave - left
Lower cabinet under microwave - left
Lower cabinet under microwave - left
Lower cabinet under microwave - left
Lower cabinet under microwave - left
Lower cabinet under microwave - left
Lower cabinet under microwave - left
Lower cabinet under microwave- right
Lower cabinet under microwave- right
Lower cabinet under microwave- right
Lower cabinet under microwave- right
Lower cabinet under microwave- right
Top of Sunday coffeeshour cabinet
Sunday coffeeshour cabinet
Sunday coffeeshour cabinet - bottom shelf
Near Sunday coffeeshour cabinet
Next to kitchen entry - south side
Next to passthrough window - left side
Above passthrough window
Between entry doors from Fellowship Hall
Under passthrough window
On passthrough ledge - left side
Under passthrough - left side
Under passthrough - left side
Under passthrough - right side
Under passthrough - right side
Under passthrough - right side
Between passthrough and left entry door

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Location
Between passthrough and left entry door
Between passthrough and left entry door